

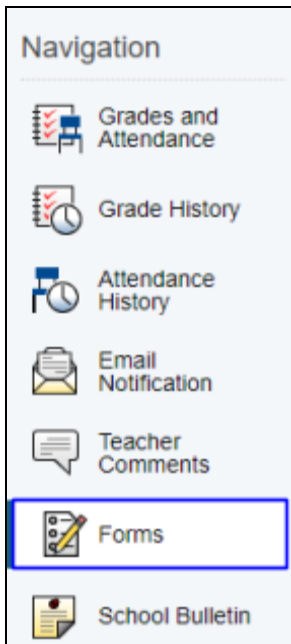


# Science Mill Camp Pre-Registration: Parent Guide

This document will guide you through the process of enrolling your student in the Summer 2023 Science Mill Camp Program through our Parent Portal.

Powerschool Parent Guide	
<b>STEP ONE</b> <b>Pre-registration</b>	<ol style="list-style-type: none"><li>1. Access pre-registration form <a href="#">here</a>.</li><li>2. Enter the requested information in each field.</li><li>3. Click Submit.</li><li>4. Check your inbox for an email confirming your submission.</li><li>5. Once your pre-registration is approved (within 2-5 business days), you will receive another email with instructions for enrolling your child.</li></ol> <p><i>*If you are on the waitlist for camp, a campus representative will reach out</i></p>
<b>STEP TWO</b> <b>Setting Up Your Powerschool Account</b>	<p><b>Important:</b> If your school district uses PowerSchool and you have already set up a PowerSchool account, you must use a <i>DIFFERENT</i> email address than the one you use for your local district account. If you have any questions, please contact <a href="mailto:tech.support@sciencemill.org">tech.support@sciencemill.org</a>.</p>
	<p>You must <b>wait until you receive an enrollment email</b>. The subject line of the email will be “<i>Camp Enrollment Instructions</i>“. The first sentence in the email will state “<i>Thank you for beginning the process of enrolling your student in the Science Mill Camp program for summer of 2023. Below are instructions to complete the enrollment process.</i>”</p> <ol style="list-style-type: none"><li>1. Open the internet browser on your computer.</li><li>2. Copy and paste <a href="https://sciencemill.powerschool.com/public">https://sciencemill.powerschool.com/public</a> into the address bar.</li><li>3. Click on the "Create Account" tab and click the “Create Account” button.</li><li>4. Complete the Parent Account Details by entering the requested information in each field.</li><li>5. Complete the Link Students to Account by entering your student’s full name, Access ID, and Password found at the bottom of the enrollment email.</li><li>6. Double-check the information and once done, click “Enter”.</li></ol> <p><i>*If you are on the waitlist for camp, a campus representative will reach out</i></p>

### STEP THREE Enrollment Forms



1. Once you have set up your account and logged in, click on the “Forms” icon on the navigation bar on the left side of the screen. *(See image in next page for reference.)*
2. You should see several forms listed under the “Enrollment” tab.
3. Click on the title of each form and fill in the requested information. *Make sure to fill out and submit all forms.*
4. Be sure to click “Submit” when you are done with each form.
5. The different colored leaves will show you the status of your form.

*For the most up-to-date communication, please provide a mobile number and opt-in for SMS (text messaging)*

A screenshot of a "New Phone" form. It has a title bar "New Phone". Below it is a "Type" dropdown menu with "Mobile" selected. Below that is a "Phone Number" text input field with a placeholder "### ### ####". At the bottom left is a checked checkbox labeled "Allow SMS". At the bottom right are two buttons: "Cancel" (orange) and "Add" (blue).

### Questions?

- For questions regarding summer camp, including meals, transportation, and schedule, please contact your district/campus's Contact
- For technical questions or technical support, please contact [tech.support@sciencemill.org](mailto:tech.support@sciencemill.org)

# Summer Camp Fee Payment Guide

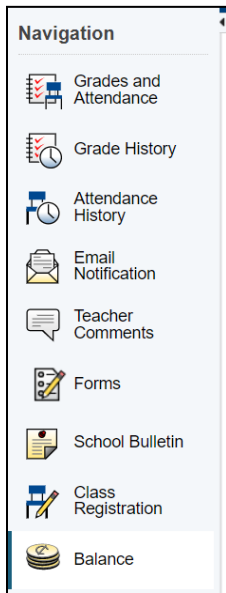
## Summer Camp Fee Payment Guide

1

Log into your Science Mill Powerschool Parent portal  
<https://sciencemill.powerschool.com/public>

2

Check your Balance by choosing "Balance" in the left-hand side menu



### Transactions: TEST, Student2

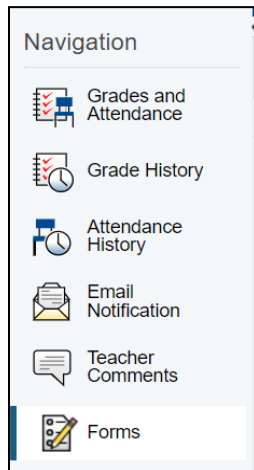
Meal Transactions - Display of meal transactions has been disabled by your school.

Fee Transactions - Current Balance: \$175.00

Date	Time	Fee Type	Description	Fee	Paid	Balance
04/06/2023	11:37 AM	Summer Camp Registration Fee	2023 Summer Camp Registration Fee	175.00	0.00	175.00
Totals:				175.00	0.00	175.00

3

To pay this balance, select "Forms" in the left-hand side menu



4

Select the tab marked "General Forms" and select the form titled "Summer Camp Fee Payment"

Enrollment   General Forms

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Returning

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[Student Change of Address](#)

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[Student Contacts Update](#)

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[Student Info Update](#)

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Summer Camp

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[Summer Camp Fee Payment](#)

Choose your payment method and click "Submit"

5

Summer Camp Fee Payment

Payment Method \*

Fee Payment

Name	Amount
Summer Camp Registration Fee 2023 Summer Camp Registration Fee	\$175.00

**Total : \$175.00**

[Submit](#)

# Preinscripción para campamento Science Mill: Guía para padres

Este documento lo guiará a través del proceso de inscripción de su estudiante en el programa Science Mill Campamento de verano 2023 a través de nuestro Portal para padres.

## Guía para padres de Powerschool

### PASO UNO Pre-registro

1. Accede al formulario de preinscripción [aquí](#).
2. Ingrese la información solicitada.
3. Haga clic en Submit.
4. Busque en su bandeja de entrada un correo electrónico que confirme su inscripción.
5. Una vez que se apruebe su inscripción (dentro de 2 a 5 días hábiles), recibirá otro correo electrónico con instrucciones para inscribir a su estudiante.

*\*Si está en la lista de espera para el campamento, un representante del campus se comunicará con usted.*

### SEGUNDO PASO Configuración de su Cuenta Powerschool

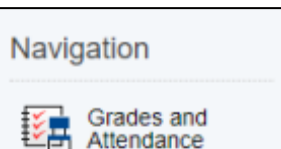
**Importante:** Si su distrito escolar usa PowerSchool y ya ha configurado una cuenta de PowerSchool, debe usar una dirección de correo electrónico DIFERENTE a la que usa para la cuenta de su distrito local. Si tiene alguna pregunta, comuníquese con [tech.support@sciencemill.org](mailto:tech.support@sciencemill.org)

Debe **esperar hasta recibir un correo electrónico de inscripción**. El asunto del correo electrónico será "Instrucciones de inscripción al campamento". La primera oración en el correo electrónico dirá: "Gracias por comenzar el proceso de inscripción de su estudiante en el programa Science Mill Camp para el verano de 2023. A continuación se encuentran las instrucciones para completar el proceso de inscripción".

1. Abra el navegador de Internet en su computadora.
2. Copie y pegue <https://sciencemill.powerschool.com/public> en la barra de direcciones.
3. Haga clic en la pestaña "Crear cuenta" y haga clic en el botón "Crear cuenta".
4. Complete los detalles de la cuenta para padres de familia ingresando la información solicitada en cada campo.
5. Complete Vincular estudiantes a la cuenta ingresando el nombre completo de su estudiante, ID de acceso y contraseña que se encuentran en la parte inferior del correo electrónico de inscripción.
6. Vuelva a verificar la información y una vez hecho esto, haga clic en "Entrar".

*\*Si está en la lista de espera para el campamento, un representante del campus se comunicará con usted.*

### PASO TRES Formularios de inscripción

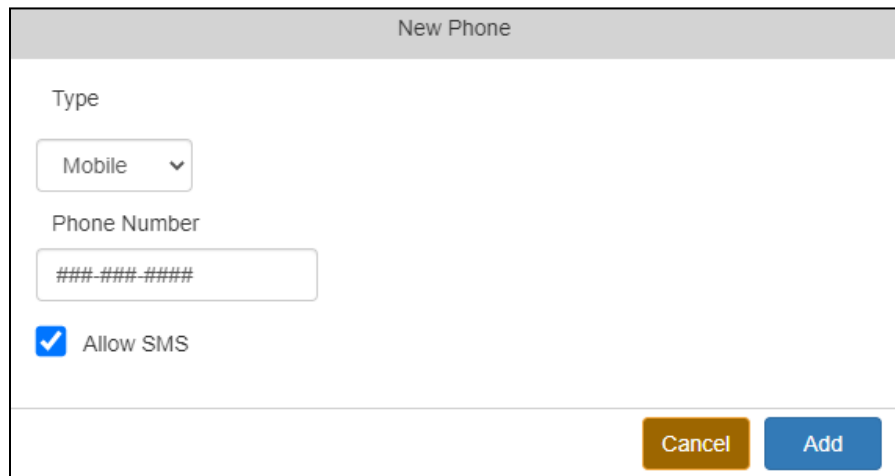


1. Una vez que haya configurado su cuenta e iniciado sesión, haga clic en el icono "Formularios" o "Forms" en la barra de navegación en el lado izquierdo de la pantalla. (Vea

la imagen en la página siguiente como referencia).

2. Debería ver varios formularios enumerados en la pestaña "Inscripción" o "Enrollment".
3. Haga clic en el título de cada formulario y complete la información solicitada. Asegúrese de completar y enviar todos los formularios.
4. Asegúrese de hacer clic en "Enviar" o "Submit" cuando haya terminado con cada formulario.
5. Las hojas de diferentes colores le mostrarán el estado de su formulario.

*Para obtener la comunicación más actualizada, proporcione un número de teléfono móvil y acepte para SMS (mensajes de texto)*



The image shows a mobile application form titled "New Phone". It contains the following elements:

- A "Type" dropdown menu with "Mobile" selected.
- A "Phone Number" text input field with a placeholder "###-###-####".
- A checked checkbox labeled "Allow SMS".
- At the bottom right, there are two buttons: "Cancel" (orange) and "Add" (blue).

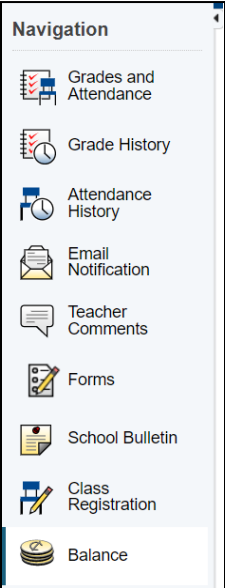
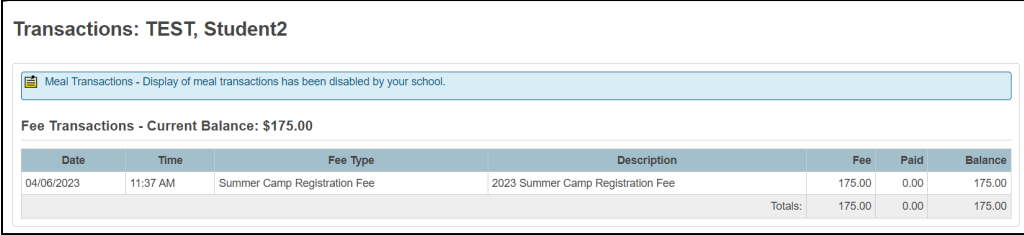
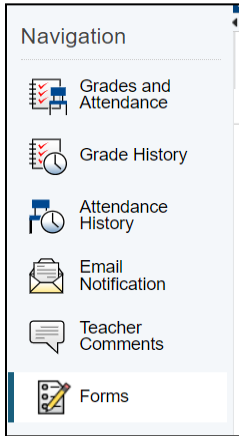
**¿Preguntas?**

- Si tiene preguntas sobre el campamento de verano, incluidas las comidas, el transporte y el horario, comuníquese con el contacto de su distrito/campus.
- Para preguntas técnicas o soporte técnico, comuníquese con [tech.support@sciencemill.org](mailto:tech.support@sciencemill.org)

**[Science Mill STEM Career Immersion Camp: Directory 2023](#)**  
**[Campamento de Inmersión Profesional Science Mill STEM: Directorio](#)**

# Guía de pago para el campamento de verano

## Guía de pago de la tarifa del campamento de verano

1	Inicie sesión en su portal para padres Science Mill Powerschool <a href="https://sciencemill.powerschool.com/public">https://sciencemill.powerschool.com/public</a>																					
2	Verifique su saldo seleccionando "Saldo" o "Balance" en el menú del lado izquierdo   <p>Transactions: TEST, Student2</p> <p>Meal Transactions - Display of meal transactions has been disabled by your school.</p> <p>Fee Transactions - Current Balance: \$175.00</p> <table border="1"><thead><tr><th>Date</th><th>Time</th><th>Fee Type</th><th>Description</th><th>Fee</th><th>Paid</th><th>Balance</th></tr></thead><tbody><tr><td>04/06/2023</td><td>11:37 AM</td><td>Summer Camp Registration Fee</td><td>2023 Summer Camp Registration Fee</td><td>175.00</td><td>0.00</td><td>175.00</td></tr><tr><td colspan="4">Totals:</td><td>175.00</td><td>0.00</td><td>175.00</td></tr></tbody></table>	Date	Time	Fee Type	Description	Fee	Paid	Balance	04/06/2023	11:37 AM	Summer Camp Registration Fee	2023 Summer Camp Registration Fee	175.00	0.00	175.00	Totals:				175.00	0.00	175.00
Date	Time	Fee Type	Description	Fee	Paid	Balance																
04/06/2023	11:37 AM	Summer Camp Registration Fee	2023 Summer Camp Registration Fee	175.00	0.00	175.00																
Totals:				175.00	0.00	175.00																
3	Para pagar este saldo, seleccione "Formularios" o "Forms" en el menú del lado izquierdo 																					
4	Seleccione la pestaña marcada como "Formularios generales" o "General Forms" y seleccione el formulario titulado "Pago de la tarifa del campamento de verano" o "Summer Camp Fee Payment"																					

Enrollment   General Forms

Returning

[Student Change of Address](#)

[Student Contacts Update](#)

[Student Info Update](#)

Summer Camp

[Summer Camp Fee Payment](#)

Elija su método de pago y haga clic en "Enviar"

5

Summer Camp Fee Payment

Payment Method \*

Fee Payment

Name	Amount
Summer Camp Registration Fee 2023 Summer Camp Registration Fee	\$175.00

**Total : \$175.00**

Submit