



## **Manager of STEM Education Programs**

Join our dynamic team of educators as the Manager of STEM Education Programs and play a pivotal role growing STEM education programs in rural and urban underserved communities! Working in the education department and reporting to the Director of Strategic Projects, this key position offers the unique opportunity to impact our off-site partners by providing essential support for Science Mill programs. You will be at the forefront of enhancing STEM learning through effective collaboration with site partners and the Science Mill team. This role will drive the monitoring and improvement of program outcomes and contribute to the education department's strategic objectives. This role promises a rewarding blend of creativity, analytical thinking, innovation, and growth, making it an ideal choice for an experienced STEM educator.

### **Key responsibilities include but are not limited to:**

- Plays a pivotal role in liaising with external partners and stakeholders to ensure seamless program execution and providing feedback on programs to our curriculum development team.
- Responsible for ensuring that programs are monitored and objectives are met across our program portfolio.
- Responsible for supporting current and new STEM education programs that have been identified as important areas of growth.
- Providing overall programmatic support, encompassing technical assistance for our Student Information System (PowerSchool), Learning Management System (Schoology), and project management software (Wrike).

### **Qualifications:**

- Bachelor's Degree in Education or related field
- Experience in STEM education, educational outreach, or related fields
- Excellent communication and interpersonal skills.
- Strong organizational skills for handling multiple projects
- Ability to work both independently and in a team environment
- Availability to travel within Texas as needed
- Being bilingual is not a requirement but is a significant plus.

### **Job Type: Full-Time (Hybrid)**

Please send your resume, cover letter, and salary requirements to [Peter.Claffey@sciencemill.org](mailto:Peter.Claffey@sciencemill.org)

### **About The Science Mill**

Located in Johnson City, Texas, in the repurposed, historic 1880-era Grist Mill, the Science Mill is a fully experiential museum, where kids learn by doing, experimenting, discovering and most importantly, by being curious. The Science Mill's mission is to give all kids the confidence, tools, and support to reach their full potential as a skilled member in a future 21st century STEM workforce. By reaching elementary and middle school students in rural and urban underserved communities that have limited access to STEM programs, we ignite a new level of interest and the spark that excites and engages students in STEM learning. Our STEM programs result in students who are eager to learn, excited about their future, and confident that they can succeed in a future STEM workforce.

The Science Mill brings a special blend of entrepreneurial spirit and progressive educational programs and platforms to economically disadvantaged students across the state of Texas.

The Science Mill is an equal-opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.